



The Church of England  
in Essex and East London  
Diocese of Chelmsford



THE CHURCH  
OF ENGLAND



# ST ANDREW'S CHURCH | HALSTEAD

**Parish of St Andrew with Holy Trinity Halstead**

Registered Charity No 1127357

**Annual Report and Financial Statements**

**of the Parochial Church Council**

**for the year ended 31<sup>st</sup> December 2021**

**Incumbent and PCC Chairman**

**Revd Katie de Bourcier**

**The Rectory  
Parsonage Street  
Halstead Essex. CO9 2LD**

Bankers:  
Barclays Bank PLC

Independent Examiner:  
Mrs Charlotte King  
Halstead Essex

## Administrative Information

The Parish of St Andrew with Holy Trinity Church is part of  
The Halstead Area Team Ministry.

It is situated in the Deanery of Hinckford and is part of  
the Diocese of Chelmsford within the Church of England.

The correspondence address is  
The Parish Office, Parsonage Street, Halstead Essex CO9 2LD.

Our Parish Administrator is Rae Haylock.

Our Website: [www.standrewschurchhalstead.org.uk](http://www.standrewschurchhalstead.org.uk)

---

Priest-in-Charge: Revd Katie de Bourcier (Chair)

Associate Minister: Revd Rose Braisby

Curate: Revd Jo Parrott

Churchwardens: Angela Kerrison Pauline Tilsley

PCC members who have served from 25 April 2021 until the date this report was approved are:

Elected members: Tracy Bennett	Helena Gee
David Hume (Secretary)	Rachel Morris
Sue Paisley	Melanie Potter
Anne-Maree Robertson (DS)	Jen Skingsley
Roger Smith	Malcolm Willis (Treasurer)
Canon Brian Vidler (Vice Chair) (DS)	

DS- Ex-officio elected to serve on the Deanery Synod from 1<sup>st</sup> December 2020 for three years

---

## Electoral Roll and Church Attendance

At our last annual meeting in April the Electoral Roll stood at 101 with 12 living outside the parish. Average service attendance at our main services on a Sunday over of the year was about 45 per week.

## Rector's Introduction

2021 has been a very different, sometimes difficult, sometimes uplifting year. As the second year in which we lived through the global Covid-19 pandemic, nothing felt normal. The year started with Lockdown 3, a lockdown which arguably felt the hardest yet, due to its length and the fact that we could no longer hope for a quick resolution to the pandemic. It seemed very fitting that our first service back together again in the church building was on Easter Sunday; it was joyous to celebrate Christ's resurrection together as a statement of faith and hope, but also sad that we still were not able to sing together, and had to stay apart and masked.

Since then, we have seen Covid-19 guidance go through various stages of relaxation, and with an increasing emphasis on personal and organisational responsibility for Covid risk management rather than specific rules from government – a mixed blessing as we tried to work out what was best to do and not do. We have been encouraged by the congregation numbers gathering together; the average given above needs to be read in the context of some of our members not feeling able to attend in person due to health vulnerabilities, and also of a number of new people joining the church family too.

Having run with an interim service pattern during Covid, a review during summer 2021 led, with some adjustments, to it being established on an ongoing basis: while there is understandably a degree of sadness about moving away from the strongly Eucharistic tradition of the church previously, a majority of congregation members favoured the "mixed economy" of morning prayer and holy communion on Sundays, and we have seen increased lay involvement in leading services and preaching (including some training as authorised lay preachers) which both builds in sustainability for the future, and emphasises our commitment to enabling all God's people scope to explore and exercise their gifts. During this time, we have seen Kids' Church become well established on the first Sunday of each month, and a new evening reflective service started on second Sundays. Looking to the future, the service pattern here at St Andrew's will dovetail with those at St James', Greenstead Green and St Catherine's, Gosfield as the three churches work together more closely, and overall we hope that our services will continue to be welcoming and to enable people to connect with God and each other in a variety of ways as we seek to grow in faith, mission and service together.

We have also been very encouraged by all the new things happening under the auspices of the Gateway Project, but you can read about those later on in the report so I won't rehearse them here – just to say, this is new and exciting work for us, and often we are learning through experimenting and being willing to try new things. It has been wonderful to experience God's leading and faithfulness through this, and the hope is that it won't be the province of just a few people, but will inspire the church family as a whole in mission and outreach.

The demands of this year have meant that many of those in key roles have had to be even more flexible than usual in rising to the challenge of changes and of new ways of working and communicating. There are many I could thank, but I would like to take the opportunity particularly to record here my gratitude to Rae Haylock, our parish administrator, who has been incredibly adaptable in terms of when and how she works, and what she takes on. Although much of her

work is behind the scenes, we couldn't have got through this period of time without her flexible approach.

It is also worth noting that during this time, the ministry team for our Halstead Area Team of churches has worked increasingly closely, and this will be ever more important in future as stipendiary clergy numbers across the diocese continue to be reviewed and reduced. It is also a source of strength as we share ideas and resources, and between the ten churches are able to offer much more to our congregations and communities than any one church could do alone.

There are of course a number of projects and activities that have been on hold during Covid, some of which are, as I write in early 2022, being picked up (such as the Mustard Tree Project, looking at changes to our church building) while others are still in abeyance (such as Messy Church, for a variety of reasons) and some, having paused, have come to their natural end. I'm mindful that many people during Covid took the opportunity to reflect on priorities; it highlighted to many of us how busy we were in the habit of being, and whether through changes to circumstances, or deliberate rebalancing of priorities, several key people have stood down from aspects of ministry over this year. This includes Linda Mills stepping back as pastoral assistant and from her role taking services in care homes; Ros Skingsley stepping down from taking school assemblies; and Maureen White and Jan Amos stepping aside from leading the Edward Bear toddler group. I extend my and the PCC's grateful thanks to them all.

At the time of writing, while Covid is still with us, life is starting to feel a bit more normal. However, while we enjoy the benefits of that, we still need to keep caring for the vulnerable amongst us and mindful of the remaining Covid risks and indeed the after effects of illness for many. And let us remain thoughtful about what we pick up and what remains laid down, or what new things we should embark on, seeking God's guidance as we choose our priorities as a church that we might serve him well and wholeheartedly, but avoiding the false temptation of busyness and activity for its own sake.

For all the challenges of the past year, and the tiredness and anxiety I think many are still living with after two years overshadowed by the pandemic, we have much to be thankful for – in our faithful God, our fellowship as a church family, and the hope we have in Jesus for the future, whatever it holds.

Revd Katie de Bourcier

## **PROCEEDINGS OF THE PAROCHIAL CHURCH COUNCIL 2021**

The year covered by this report has not been "normal" for any of us. However the PCC has as usual followed an established pattern of meeting at approximate intervals of two months. A big difference has been that many, perhaps most, of our meetings have been held via ZOOM. It was only towards the end of the year that it was felt reasonable and safe for us to meet in person at St Andrew's Centre. Despite this significant difference and the challenges thus presented the attendance at our meetings has once again been generally high.

There have also been additional, occasional meetings of the Standing Committee as and when needed and when it was unrealistic to call a full meeting of the PCC. Such meetings have contributed to the smooth completion of the business of the PCC.



There have been fewer reports from other church groups for us to consider during the year for the related reason that those groups were also faced with the problems and challenges of meeting. However such reports as were available have been reported to and considered by the PCC. During the year a wide range of matters have been raised and discussed. I list below some of the headlines, rather than the detail, which may be found elsewhere in the report or may be discussed at the Annual Meeting.

- Ministry to youth and young people including Junior Church.
- Continued and ongoing outreach to the wider community particularly in the light of new housing in the town.
- PCC finances and approval of PCC accounts.
- Pattern of Church services
- Christmas, Easter and other “special” services.
- Planning for future events and review of past events
- Future of Stewardship campaigns
- Appointment of and authority for Lay Preachers
- Parish finances
- Safeguarding policy and procedures.
- Future of and plans for Parish magazine
- Data protection implications and review
- Church opening hours (Covid related)
- Consideration of provision of CCTV
- Health and safety incident
- Friends of St Andrew’s
- Approval of application for faculties for necessary work in the Church buildings..
- Ministry Team updates
- Safeguarding

David Hume  
PCC secretary

## Safeguarding

The PCC continues to comply with section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops’ guidance on safeguarding children and vulnerable adults) with an annual review from our Parish Safeguarding Officer Helena Gee.

## The Gateway Project



This past year has been a big one for Gateway. It has provided us with the opportunity, as we have begun to gather ‘post-covid’ to build relationship with those we had reached out to during lockdown. We could write you a book about everything that’s gone on this year but for the sake of brevity and your brains - here are some highlights....

**Soul Food** - as you will be aware Soul Food has been going now for nearly a year. In that year, we have....

- Established contact with 45+ households

- Recruited a team of over 12 volunteers
- Celebrated 6 months of Soul Food and 1000 two course meal served
- Provided level 2 food and hygiene training for many of our volunteers
- Established links with the Foodbank, Halstead Community fridge, Fareshare and Neighbourly for our food,
- Established contact with local schools for holiday Munch Clubs targeting those families who are most in need.
- Had a short film made about what we do and why we do it – please see [www.facebook.com/GatewayHalstead](http://www.facebook.com/GatewayHalstead)

In all this, I would like to thank Rachael Simpson, without whom none of this would happen as well as our wonderful team of volunteers.

The next year is all about sustainability; in terms of food supply and especially in terms of people to cook. Rachael and Jo still put together menus and lead cooks and obviously we are both taking leave in the immediate future and both are on time limited contracts. We would love some more people to come on board and to raise up those who are already contributing so much.

Arthur and Suzie Dodd will be coming on board to greet those who come to us and offer pastoral support and signposting; we would also like to acknowledge and thank Suzie for all her hard work grant hunting.

Finally, we intend to finally begin our community meal, the original vision for Soul Food, when Jo and Rachael return.

**Wonderkids** – last year I reported that ‘Wine and Wipes’ was a small online support group for Mums in lockdown. When we were able to meet in person, that began to meet at 47 Tidings Hill, and within a few months a plan was hatching to continue what was Edward Bear as Maureen White stepped down after decades of faithful service.

Claire Ford and Alison Crawley volunteered to run the group and we opened ‘Wonderkids’ (we preferred ‘little wonders’ but were beaten to it by a local group in Sudbury) under the Gateway umbrella in October. Claire and Ali have done the most amazing job and we now have a regular community of families and child-minders; we’re regularly booked up weeks in advance. Thank you, Claire and Ali (and Edward and Ezra, my chief snack samplers!) Thanks too to Jim, who is always there to lend a hand.

In the last 6 months, Wonderkids has...

- Provided sessions every week (in term time) for pre-school children and grownups
- Offered a healthy and age appropriate snack for children and a disgustingly unhealthy and much appreciated snack and hot drink for adults!
- Provided crossover from Soul Food in families attending.
- Passed on 3 baptisms from Wonderkids families
- Enjoyed crossover to the allotment with our first Wild Wonderkids in April

- Maintained regular contact with over 40 households
- Provided pastoral contact for new mums 'post-Covid' and grandparents too
- Built relationship with the community so much so that the community itself is beginning to be involved in running of group

**The Gateway Allotment** – initially to grow and produce fresh food for Soul Food, our double plot at Fenn Road allotment has grown in vision. It feels like a huge gift from the Lord.

- With particularly thanks to Rachael and the council contacts for securing the plot
- To Tom Parrott for putting in a lot of the ground work, fencing, maintenance etc
- And to Claire Cannon for co-ordinating and essentially single-handedly planting our first year of crops
- In the next year we hope to produce fresh fruit and veg, provide a community space for volunteers to share in the watering, weeding and fellowship such a space can provide
- Having used a woodland area cleared by the groundsman Colin a couple of times now, we hope to build a Forest Church community there in the future – again this is slowed by Rev.Jo's mat leave but the family will be using the space over the summer and testing out ideas!

**How to Pioneer Course** – a group of 6 of us have been taking the Diocesan 'How to Pioneer Course' over the past six months. This has had it's challenges and it's joys but has been a good scriptural grounding and discussion point in terms of our direction of travel as a project and bonding as a group.

**Halloween, Harvest and Christmas** – were just a few of the seasonal occasions when Gateway reached out to the community. As a result....

- Richard de Clare donated all their harvest collection to the Foodbank, via Soul Food and the children made cards containing messages of support for those to whom packages are distributed.
- On All Hallows Eve at 47 Tidings Hill, the Parrotts and Linda Rooney greeted trick or treaters with sweets, opportunity to warm themselves and roast marshmallows over the fire, chat and play games about 'Spooky Saints' matching stories with images of people who throughout history have been faithful to their love for God and His way.
- Over the course of an hour and a half, over 70 people came and spent time with us.
- Our 'Build your own advent wreath' tealights were distributed around the town during advent and after last years baubles, were welcomed and talked about. The children and staff at Holy Trinity School particularly got on board with this.

**'People who pray' and 'I'm not religious but.....'** have both provided safe spaces for conversation around faith and spirituality and quiet reflection and prayer for those who might be exploring faith for the first time and/or not be from a 'churchy' background.

Numbers have been low – max 6 – regulars 3 – but it's definitely something to think around for the future and feedback from those who have come along has been really positive.

**Challenges and points for prayer** – as previously mentioned, our biggest challenge going forward is sustainability. We have a large community presence and have built trust in the community also – we'd love to continue the work of being an example of Jesus' love to Halstead – but we need the workers!

Our other biggest challenge is a practical one – our oven is not currently fit for purpose and due to the pandemic, the warrantee was up before we discovered this. Problems being that it goes out regularly, the hobs are too small and difficult to control and the oven dramatically affects the temp of the hob so that even if no hob's are on, food on top has been burned. Prayer for the oven or suggestions indicating how we might be able to resolve this issue would be greatly appreciated, as we believe it will put some cooks off joining us.

Thank you for taking the time to read this and for your prayers and support.

Revd Jo Parrott

Ps. And that's the condensed version!

### **Altar Servers**

The altar servers were pleased to return to roles supporting worship at St Andrews. The servers implemented measures to minimise Covid risks.

Kevin Metson. Sacristan

### **Edward Bear Club**

The PCC noted with sincere gratitude the many years of service provided by Maureen White and ably supported by Jan Amos and others in running the Edward Bear Club. Like many other activities the pandemic brought it to an abrupt halt and the opportunity to formally acknowledge its transition.



### **Hinckford Deanery Synod**

The year began with the online commissioning of The Revd Liz Paxton, Rector of the Heddinghams and Upper Colne benefice, as Area Dean in January. Synod met three times during 2021, in April, June and November. Although the matter was kept under review all meetings were eventually held online.

Our April meeting, the first since February 2020, was also the first of the new Triennium of Synod meetings. It included the re-election of Canon Brian Vidler as Lay Chair and the re-appointment of Charles Nolda as Deanery Secretary and Ian Cruse as Deanery Treasurer. Clergy Deployment was initially introduced in response to the Diocesan finances restructuring exercise, an ongoing topic throughout the year.

The election of representatives to Diocesan Synod took place in June but only Revd Katie de Bourcier as Clergy representative was elected. The deanery does not currently have any lay representation. Our June meeting included topics concerning Racial Justice and the Church of England Living in Love and Faith project and a presentation by The Revd James Gilder on the Eco-Church initiative.

In November synod's main focus was on proposed modernisation rule changes governing how deanery synods operated. The diocesan had requested feedback which was duly submitted. All three meetings also received reports from our Deanery Buildings Officer Nick Ellis.

The PCC reviews minutes of each Deanery Synod meeting. Our current representatives are Anne-Maree Robertson and myself although we are entitled to have three.

Canon Brian Vidler

## **The Fabric, Goods and Ornaments of the Church**

Due to the Covid pandemic the church remained closed and was hardly used for 18 months or so until April 2021. However the Clerestory windows were opened on a regular basis to keep the church aired. In early Spring, Tower Captain David Kerrison advised that the ringing chamber in the bell tower was extremely damp & that the tower clock case had significant condensation on the glass. The damp is being caused by a down pipe from the tower roof being partially blocked and it will be inspected & rectified if possible.



The drainpipe that was stolen from the Nave roof has been urgently replaced with a plastic one. The intermittent leak in the Holy Trinity chapel still remains and another over the South porch continues after there has been extreme showers of rain.

During the summer and autumn months we had instances of the roof alarm being activated at different times of night, and over a period of weeks. It was found that we have had persons attempting to steal the lead from the church roof. There are still bees in the chancel at a certain time of the year but the numbers are diminishing.

We have arranged monthly church cleaning over the next year now the church is in far more use. The Quinquennial Inspection is due to be carried out in June 2022

Angela Kerrison and Pauline Tilsley . Church Wardens



## **St Andrew's Church Bellringers Halstead.**

Sending the Holy Spirit into the hearts of all people.

We have a fine ring of eight bells here at St. Andrew's and an ability to ring a good selection of worship hymns on the Ellacombe Ringing Apparatus.

We are urgently seeking new and experienced ringers to come forward to join our depleted band, so that we can once again ring the open bells for service on Sunday mornings. We have been pleased to welcome Charlotte and Sammy Buchan who are learning basic bell handling.

So, what has happened 'up the tower' over the last year?

1. Open Tower to the public. Saturday November 27<sup>th</sup> 3 hrs.
2. Practice. 'Grandsire Triples.' Ringers from other towns and villages helping.
3. Weekly Friday Practise. General bell handling and basic method ringing.
4. Ellacombe ringing for Sunday Worship.

I believe that 'The Bells' are an important contribution to our worship pattern, and I am saddened when these instruments remain silent.

David Kerrison. Tower Captain



## Chairman's Report

It has been a very quiet year due to the Covid pandemic. We did manage to run two smaller events this year being the Lunch Time Organ recital on 25<sup>th</sup> September by William Jansen and the Quiz held on 23<sup>rd</sup> October again a success considering that we were restricted to six tables. This was followed by the Christmas Tree Festival from 26<sup>th</sup> to 28<sup>th</sup> November, which was a great success with over 1000 people attending.

The Friends exist to maintain the grade I listed building that is St Andrews.

During the last 24 months we have part financed the work necessary for the refurbishment of the bell tower. The future fundraising will be to pay for further restoration work required identified in the Quinquennial Report Dated 29<sup>th</sup> June – Restoration of the south Isle parapet £12K and selective replacement to the parapet string course on the north isle. Estimated cost £18.5K .

In addition there were Book and Candle sales by David and Angela throughout the year, and our thanks again to them both.

Our sponsors again this year were Daniel Robinson and Birkett Long LLP and we thank them most sincerely for their continued support.

### Planned events for 2022

Spring Quiz (30<sup>th</sup> April)  
 Midsummer at Martletts  
 Queens Jubilee – attendance at Town Event  
 Flower Festival  
 Colne Philharmonic 1<sup>st</sup> Oct  
 Autumn Quiz  
 Christmas Tree Festival

We have a web Page so please visit us on [www.friendsofstandrewshalstead.co.uk](http://www.friendsofstandrewshalstead.co.uk)  
 Please have a look – it includes old newsletters and details of future events.

## FINANCIAL OVERVIEW (2021)

### General Fund.

The Coronavirus pandemic, for the second successive year, had a significant negative impact on the parish's finances as although generated receipts were up by more than £3,500 compared with 2020 they were down by around £18,700 when compared with 2019, the previous 'normal' (pre pandemic) year. Payments were well controlled showing an increase of just over £1,000 compared to 2020 excluding the cost of the Gateway Project. Grants totalling more than £26,600, largely from dwindling historic reserves, were transferred in to cover the gap between receipts and payments. The accounts this year, for the first time, include the financials relating to the Gateway Project which, over time, should be close to cost neutral for the parish.

The PCC's General Fund for 2021 show total receipts of £88,134 net of the Gateway Project (£82,659 in 2020) and this includes £26,631 transferred in or donated from reserve or Trust Funds to bridge the gap between receipts and payments. The main areas where receipts have fallen (v 2019) were largely receipts from St Andrews Centre (down £9,465), fund raising (down £3,193), fees (down £2,619) and collections down (£2,841).

The total day to day costs of running the parish amounted to £85,472 (£84,420 in 2020) with net spend after deduction of third party fees at £79,525 (£80,428) with the largest items being the Parish Share at £48,714 (£48,023) and the costs of running and maintaining SA Centre at £9,588 (£11,682). Overall payments, after adjusting for Diocesan and clergy fees, decreased by £903 (-1.1%) compared to 2020 with the 1.4% increase in the Parish Share being offset by reduced spending in other areas.

The net result for the year was an excess of receipts over payments on the current account of £1,519 leaving an increased balance of £4,576 to be carried over into 2022.

### Fabric Fund (restricted fund)

Receipts for the year totalled £7,435 largely due to a very welcome donation of £7,400 from the Friends of St Andrews to cover the costs of refurbishing the bell frame in 2020.

The balance held in the Fabric Fund comprises of various legacies and is reserved for building works or special projects.

### Other comments

It is the PCC's policy to invest its cash reserves, in excess of those required to maintain a reasonable cash flow, with the CBF of the Church of England.

The PCC produces an annual financial budget and in 2022 it is estimated that there will be a gap between generated receipts and payments of around £20,000.

Responding to this situation and setting a financial plan for the next 5 years must be a key focus for the PCC and the parish during the coming year.

**Malcolm R R Willis**  
**Parish Treasurer**



## **Independent examiner's report to the PCC of St Andrew with Holy Trinity Halstead**

I report on the accounts of the St Andrew Halstead PCC for the year ended 31 December 2021 and which are set out on the attached pages.

### **Respective responsibilities of the PCC and the examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent Examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention

### **Basis of Independent Examiners Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with s 130 of the 2011 Act; or
  - to prepare accounts, which accord with these accounting records

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

Charlotte King  
Independent Examiner

February 2022

**Parish of St Andrew with Holy Trinity Halstead**  
**Financial Statement for the year ended 31st December 2021**

**General Fund (Unrestricted) Current Account - Receipts and Payments**

	<u>2021</u>	<u>2021</u>	<u>2020</u>	<u>2020</u>
	£	£	£	£
<b>Receipts</b>				
<b>Voluntary receipts - regular giving</b>				
Planned Giving	30520		30653	
Income tax recovered	7152		7823	
Gift Aid envelopes	1700		1519	
Collections from normal services	<u>708</u>	40080	<u>660</u>	40655
<b>Other voluntary receipts</b>				
Donations	2003		1055	
Restricted collections (note 7)	542		44	
Collections from other services	<u>80</u>	2625	<u>58</u>	1157
<b>Receipts from activities for generating funds</b>				
Fund raising gross (see schedule 1 for 'net' detail)		2559		1490
<b>Receipts from Church activities</b>				
St Andrews Centre receipts	7944		7806	
Diocesan fees	3587		1607	
Clergy fees	2360		2381	
PCC fees	1257		829	
Energy fees	240		320	
Parish Magazine - sales and adverts	43		294	
Other receipts	<u>26</u>	15457	<u>103</u>	13340
<b>Receipts from investments</b>				
Income from Richmond Trust Investments		782		917
<b>Grants and transfers</b>				
Grant from V&CW Restricted Funds	22500		13000	
Grant from Sant Trust	4000		10100	
Other grants	<u>131</u>	26631	<u>2000</u>	25100
<b>Gateway Project</b>		20785		0
<b>Total receipts</b>		<u><u>108919</u></u>		<u><u>82659</u></u>
<b>Payments</b>				
<b>Church Activities</b>				
Parish Share	48714		48023	
St Andrews Centre (see schedule 2)	9588		11682	
Parish administration	5642		6041	
Church insurance	4681		4656	
Professional fees	3999		4070	
Diocesan fees	3587		1607	
Maintenance of buildings/equipment	2608		1344	
Clergy fees	2360		2385	
Utilities	1880		1835	
Clergy expenses	1011		1237	
Charitable and other donations	502		115	
Music and choral	341		277	
Cost of services	263		284	
Fund raising costs (see schedule 1 for 'net' detail)	131		430	
Christian Education and outreach	119		379	
One time and other costs	<u>46</u>	85472	<u>55</u>	84420
<b>Gateway Project</b>		<u>21928</u>		<u>0</u>
<b>Total payments</b>		<u><u>107400</u></u>		<u><u>84420</u></u>
<b>Excess of Receipts over Payments</b>		1519		-1761
<b>PCC Current account at 1st January</b>		3057		4818
<b>PCC Current account at 31st December</b>		4576		3057

(v2 15/1/22)

**Parish of St Andrew with Holy Trinity Halstead  
Financial Statement for the year ended 31st December 2021**

	<u>2021</u>	<u>2020</u>
<b>PCC General Fund Deposit Account - Unrestricted Fund</b>	£	£
<b>Receipts</b>		
Interest from CBF Deposit Fund	1	10
<b>Payments</b>	0	0
<b>Excess of Receipts over Payments</b>	1	10
CBF Deposit account at 1st January	<u>2427</u>	<u>2417</u>
CBF Deposit account at 31st December	<u>2428</u>	<u>2427</u>

**Fabric Fund Receipts and Payments Account - Restricted Fund**

	<u>2021</u>		<u>2020</u>	
	£	£	£	£
<b>Receipts</b>				
Grants from Friends of St Andrews (Bellframe restoration)	7400		0	
Interest from CBF Deposit Fund	35		290	
Grant from CDBF for feasibility study	0		1350	
Donation in memorium	0		1000	
	7435		2640	
<b>Payments</b>				
Bank charges	79		56	
Refurbishment of bell frame	0		7400	
Sound system upgrade	0		1440	
Feasibility study	0		1400	
Car park signage	<u>0</u>		<u>372</u>	
	79		10668	
<b>Excess of Receipts over Payments</b>	7356		-8028	
Barclays Current a/c at 1st January	718		1536	
CBF Deposit account at 1st January	65707		72917	
Current and Deposit accounts at 1st January	<u>66425</u>		<u>74453</u>	
Barclays Current a/c at 31st December	3039		718	
CBF Deposit account at 31st December	70742		65707	
Current and Deposit accounts at 31st December	<u>73781</u>		<u>66425</u>	

**John Hill Organ/Music Fund - Receipts and Payments Account - Restricted Fund**

	<u>2021</u>	<u>2020</u>
<b>Receipts</b>	£	£
Interest from CBF Deposit Fund	5	39
<b>Payments</b>	0	0
<b>Excess of Receipts over Payments</b>	5	39
CBF Deposit account at 1st January	<u>9320</u>	<u>9281</u>
CBF Deposit account at 31st December	<u>9325</u>	<u>9320</u>

(v2 15/1/22)

**Parish of St Andrew with Holy Trinity Halstead  
Financial Statement for the year ended 31st December 2021**

Registered Charity No 1127357

**Statement of Assets and Liabilities at 31st December 2021**

	<u>2021</u>	<u>2020</u>
	£	£
<b>Cash funds</b>		
PCC Current account - unrestricted	4576	3057
PCC Deposit Fund at CBF - unrestricted	2428	2427
PCC Fabric Fund current account - restricted	3039	718
PCC Fabric Fund at CBF - restricted	70742	65707
John Hill Fund - restricted	9325	9320
Total bank current and deposit accounts	90110	81229
<b>Investment assets</b>	p/share	
1315.69 CBF Investment Fund Income Shares	2341.81	30811
		26954

These investments represent the Ernest Richmond Trust Fund - the use of income is unrestricted  
(The valuation is based on mid market value at year end)

**Notes**

- 1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.
- 2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Moveable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal.
- 3 The expenses paid to clergy may include a small immaterial proportion, which relates to their function as PCC members. No expenses were paid to other PCC members.
- 4 The 'Friends of St Andrews' is an independent registered charity (no 1019270) which raises funds to assist the parish in maintaining the fabric of St Andrews Church.
- 5 The Rector and Churchwardens are Trustees of the Sant Residuary Trust Fund which is registered with the Charity Commissioners (no 269570) and provides grants to further the teaching of the church, and to relieve poverty, in the parish.
- 6 The figures in these statements have been rounded to the nearest pound.
- 7 The sum recorded under "Restricted collections" relates to receipts for specific objects or charities and hence is classified as restricted income. This was small in 2021 due to COVID and £40 has been held over for payment in 2022.
- 8 The year end balance in the PCC current account included the following sums totalling £1335:  
a) £500 for software for the parish office. b) £131 for post COVID improvements in SA Centre.  
c) £ 40 for the Bishops Lent Appeal. d) £664 for the Soul Food Project
- 9 The PCC's receipts in 2021 were, for the second year, significantly impacted by the Coronavirus pandemic.

**Approved by the PCC 3rd May 2022 and signed on their behalf by Revd Katie de Bourcier  
(PCC Chairman) and Malcolm Willis (PCC Treasurer)**

(v2 15/1/22)

## Schedules 2021

### Schedule 1 - Fund raising - 'net' amounts

	£
Christmas Market	666
Bake off and plants	620
A&T Travel	300
Sale of jams and marmalades	200
Boots raffle	84
Easy Fund Raising	82
Easter raffle	80
Sale of cakes & marmalade	40
Smartie tubes	24
Bookstall	22
Other	10
<b>Total</b>	<b>2129</b>
Less 100 Club payments	-70
Add Friday Coffee mornings	370

**Total** **2428**

### Schedule 2 - St Andrews Centre

#### Receipts

	£
General receipts	7944

#### Payments

	£
Centre caretaker	3792
EIG - Insurance	1217
British Gas	924
Maintenance of facility/services	852
Opus - Electricity	679
AWA - Rates	544
Boiler maintenance	328
Hull - Window cleaning	312
Service materials	289
Admin costs	285
PRS/PPL Licences	173
Anglia Fire - safety system servicing	168
Refund of deposit	25

**Totals** **7944**

**Totals** **9588**

Excess of payments over receipts for St Andrews Centre was £ **1644**  
(v2 15/1/22)